



पूर्व तट रेलवे/EAST COAST RAILWAY
मुख्यालय कार्यालय, कार्मिक विभाग, रेलसदन, साउथ ब्लॉक, भुवनेश्वर
Headquarters Office, Personnel Department, Rail Sadan,
South Block Bhubaneswar-751017



No: ECoR/Pers/NG(Admn)02/Selection/S&WI/50% DPQ/2025/CBT/Notice Date-27.11.2025

NOTIFICATION

Sub: General Selection for filling up the post of S&WI in Pay Matrix Level-6 (PB-II, GP Rs 4200/- V1th CPC) against 50% Departmental promotion Quota - Notification.

It is proposed to conduct a General Selection to fill up 04 (i.e.03-UR & 01-ST) vacancies in S&WI cadre in Pay Matrix Level-6 (Scale of PB-II, Rs 9300-34800/- with GP Rs 4200/-) in combined cadre of GA/Med/Pers & WPO/MCS of East Coast Railway against 50% Departmental promotion Quota. The details of which is given below.

| | | |
|---|------------------------|---|
| 1 | No of Vacancy | Details of vacancy position are attached as Annexure-A |
| 2 | Pay Scale | Level-06 in 07 th CPC |
| 3 | Eligibility Conditions | In terms of RBE No-161/2009, the notified post is General All serving regular Sr. Clerks in Level-5 having lien in seniority group of combined ministerial cadre of GA/Med/Personnel departments of ECoR/HQ and Personnel department of WPO/CRW/MCS with minimum 03 years regular service in the grade of Sr. Clerk in Level-5 in combined ministerial cadre of GA/Med/Personnel departments of ECoR/HQ & WPO/CRW/MCS as on 27.11.2025. |
| 4 | Zone of Consideration | All regular serving Sr. Clerks in Pay Matrix Level-5 (Scale of PB-I, Rs 5200-20,200/- with GP Rs 2800/-) in seniority group of combined ministerial cadre of GA/Med/Personnel departments of ECoR/HQ and Personnel department of WPO/CRW/MCS. |
| 5 | Syllabus | Syllabus are enclosed at Annexure-C |
| 6 | Pre-Selection Training | The pre-selection training will be provided to eligible reserved employee by their respective unit/division/department in terms of RBE No-142/2019. |

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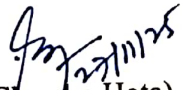
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| 7 | Mode of Selection | <p>The posts in the category of Staff and Welfare Inspector In Pay Matrix Level-6 against 50 % DPO quota shall be filled on the basis of selection. The selection process shall consist of (i) Written examination (50 marks) & (ii) Record of Service (30 marks).</p> <p>Written Examination</p> <ol style="list-style-type: none"> In order to bring objectivity to the selection process, it has been decided by Railway Board Vide RBE No. 196/2018 that the questions for the written examination will be 100% objective multiple choice type both in Hindi & English. Accordingly, written examination will comprise of one Professional Paper of 100 marks as per the prescribed syllabus. The question on official language policy will be of 10 marks i.e, 10% of maximum 100 marks, but these question will not be compulsory. In case the candidate answers more than 100 questions, first 100 attempted questions are to be taken for evaluation and rest will be ignored. There shall be negative marking for incorrect Answers. One-third of the marks allotted for each question will be deducted for wrong answers (RBE No. 194/2019). The written examination will be a computer based test (CBT)/Tablet Based Test(TBT) where there will be no physical question paper. All the questions will appear on the Computer/Tablet and the employee will have to mark their responses/answers to the question on Computer/Tablet. In terms of RBE No-91/2022, Answer key will be published in the ECoRly website after completion of main written exam and supplementary exam if any. Answer/Response sheets will be evaluated in terms of RBE No-59/2022 & 122/2023 through computerization mode. Both physical and biometric attendance marked at the examination venue. |
| | Duration of Examination | The duration of the written exam will be 02 Hrs (120 Minutes.) |
| 8 | <u>OBJECTION TRACKER</u> | The provisional answer key will be uploaded in east coast railway website [https://rrcbbs.org.in] on completion of written exam. The Examinees may submit their representation in the provided link if any, in respect to the provisional answer key within 05 days from the date of written exam. No further correspondence about any wrong answer/question will be entertained after above stipulated period. |
| 9 | Issue of Admit Card | <ol style="list-style-type: none"> RRC/ECoR will issue e-admit card online (through the website [https://rrcbbs.org.in]) to eligible and willing employee for appearing in the CBT/TBT. Examination Venue and time of reporting for the written examination will be there in the admit card. As no physical communication will be made after issue of this vacancy notice, it will be the responsibility of the concerned employees to regularly visit [https://rrcbbs.org.in] website for an update and to download the admit card as and when made available by RRC. A link will also be made available on the above website [https://rrcbbs.org.in] to the employees, explaining as to how the question will be appearing and how to mark the responses/ answers in the actual examination. Employees can practice through that link. (Tentatively four days before main written exam) |
| 10 | Tentative Date | <ol style="list-style-type: none"> Date of Pre-Selection Coaching- Will be intimated Date of Written Test: Will be intimated |
| 11 | Supplementary Written Exam | There will be no Supplementary written examination for the absentees as it is a general selection. |

| | | |
|----|-------------------------|---|
| 12 | How to Apply | <p>1. <u>Last date for submission of application is 12.12.2025.</u> Applications should be routed by the employees through their respective Controlling Officers. Applications sent directly to this office without forwarding of controlling officers will be rejected. Applications received after 12.12.2025 by the Controlling Officers will not be entertained under any circumstances and will be rejected. The Controlling Officers will send the applications in one bunch to PCPO's office together with a consolidated statement after preliminary scrutiny by 15.12.2025 for further processing.</p> <p>2. Staff volunteering for the post of S&WI through Departmental Selection (i.e. Written Examination followed by scrutiny of SRs/APARs/SPE/Vig/D&A, Reports etc) may also be advised to be in readiness to appear in the written examination.</p> |
| 12 | | <p>Note: Wide publicity should be given amongst eligible staff. The copy of notification should be displayed on notice board at a conspicuous place. All the Supervisors concerned should ensure the same.</p> <p>It is the responsibility of the supervisor concerned to bring the notification to the notice of all staff who are coming under zone of consideration including the staff who are on deputation/leave/sick under clear acknowledgement.</p> <p>If any complaint is received from the employees for not being notified of the said notification, supervisory staff concerned will be held responsible.</p> <p>This notification shall be given wide publicity among the staff and copy of the notification may be pasted in the office notice board also. This notification is also available in East Coast Railway website at [https://rrcbbs.org.in]</p> |
| 13 | Other Conditions | Any other provisions of IREM or circular issued by Railway Board regarding terms and conditions of above selection and other conditions applicable if any inadvertently omitted in this notification should be treated as valid and operative. |


Encl: 1. Vacancies of S&WI (Level-6) (Annexure-A)
2. Application format (Annexure - B)
3. Syllabus (Annexure-C)


 (Subash Chandra Hota)
Assistant Personnel Officer-(HQ-I)
For Principal Chief Personnel Officer

Copy to All Concerned

1. PCMD, SDGM, PCPO/ CPO(Admin)/ECoR/BBS,
2. Dy.CPO/RRR/ECoR/BBS,AWPO/CRW/MCS
3. Dy. CPO (Con)/BBS
4. Ch. OS/Confidential/ECoR/BBS
5. NOTICE BOARD of PCPO Office/ECoR/BBS


For Principal Chief Personnel Officer


 28/11/25

ANNEXURE-'A'

**CATEGORY WISE AND COMMUNITY WISE VACANCIES FOR SELECTION OF STAFF & WELFARE INSPECTOR (LEVEL-6) IN
COMBINED CADRE (GA/Med/Pers & WPO/MCS) AGAINST 50% DEPARTMENTAL PROMOTION QUOTA.**

| Department & Name POST | Mode of Filling | HQ(Zonal Cadre) | | | | | TOTAL |
|---------------------------|-----------------|-----------------|--------|--------|-------|----------|-------|
| | | U R | S C | S T | Total | Pw BD | |
| Staff & Welfare Inspector | 50 % DPQ | 03 | 00 | 01 | 04 | 01 | 04 |
| Grand Total | | 03 | 00 | 01 | 04 | 01 | 04 |

Note: Vacancy shown for PwBDs are included in the total vacancy.

gny
12/11/25

Proforma of Application for selection to the post Staff & Welfare Inspector in Pay Matrix Level-6 against 50% quota.

I do hereby volunteer for applying for the post of S&WI in Pay Matrix Level-6 against 50% quota as notified vide ECoR/Pers/NG(Admn)02/Selection/S&WI/50% DPQ/2025/CBT/Notice, dated: 27.11.2025 duly accepting all the terms & conditions mentioned therein. I confirm that my personal/service details are as follows:

To
The PCPO/ECoR/BBS

(Last date for receipt of Applications in PCPO's Office is 15.12.2025)

| | | | |
|----|--|---|--|
| 1 | Name | : | |
| 2 | Father's Name | : | |
| 3 | Date of Birth | : | |
| 4 | Present Designation | : | |
| 5 | Present Scale of Pay (Not Ad-hoc) (Substantive only) | : | |
| 6 | Date of Regular Appointment | : | |
| 7 | Date of Regular Entry into Sr. Clerk in Stores Department. | : | |
| 8 | Educational qualifications (As entered in the Service Record. If varying from SR attested copy of the certificate to be attached) | : | |
| 9 | Office /Station | : | |
| 10 | Department | : | |
| 11 | Division/Unit | : | |
| 12 | Technical qualifications if any | : | |
| 13 | Mobile/Phone No. with email ID | : | |
| 14 | HRMS ID | : | |

I do hereby declare that I have read the above referred Notification and I am volunteering for the post of DMS in Stores Department after agreeing to all the conditions in the said Notification. I am aware that my application will not be considered, if it is not forwarded by the Controlling Officer/Department/Division/Unit to PCPO Office within the stipulated date.

Place:
Date:

Signature of the applicant

Forwarding remarks of the Controlling supervisor:
The above particulars of the employee have been verified and found correct.

Signature
Designation of Controlling Supervisor
Controlling Branch Officer (Concerned)



Syllabus for selection to the post Staff & Welfare Inspector in

Pay Matrix Level-6 against 50% Departmental Promotion quota.

1. Hours of Employment Regulations.
2. Welfare activities for Railway Employees.
 - (a) Staff Benefit Fund.
 - (b) School policy on Railways
 - (c) Cultural Activities
 - (d) Recreation Centers and Clubs.
 - (e) Handicraft Centers.
 - (f) Canteens.
 - (g) Co-operative Stores/Societies.
 - (h) Sports Activities.
 - (i) Scouts & Guides.
 - (j) Holiday Homes.
3. Employment on Compassionate Grounds.
4. Medical examination of Railways employees, Medical decategorisation and absorption of medically decategorised staff.
5. Loans and Advances available to Railway Employees.
6. Man-Power Planning
 - (a) Vacancy Bank Register.
 - (b) Bench Marking.
 - (c) Creation of Posts.
 - (d) Supernumerary posts.
 - (e) Redeployment of surplus staff.
7. Uniform Policy.
 - (a) Eligibility of staff.
 - (b) Procedure for change in classification.
8. Pay and allowances.
9. Pass Rules.
10. Leave Rules.
11. Railway Pension Rules.
12. Grievances Redressal Machinery.
13. Recognition of Trade Unions, Permanent Negotiation Machinery, Dealing with unrecognized Unions/Associations, Facilities to Office Bearers of Recognized Union/Associations.
14. General Conditions of service.
15. The SC & ST (Prevention of Atrocities) Act, 1989.
16. The Persons with Disabilities Act, 1995.
17. Labour Laws: Labour Laws on Contract Labour, Employees Compensation Act, Payment of Wages Act, Minimum Wages Act, I.D. Act, Labour Commissioner, Labour Court, Industrial Tribunal Cases, CAT Act, Factories Act, Right to Information Act.
18. RELHS, MACP Scheme.
19. Ex-gratia Cases.
20. Discipline and Appeal Rules.
21. Railway Servant Conduct Rules
22. Rajbhasa Policy.

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27/11/15